**Jersey Recovery College – Volunteer role description**

**EVENT/ OUTREACH VOLUNTEER**

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| Title | **Recovery College Events/ Outreach volunteer** |
| Reports to | Operations and Administration Coordinator |
| Hours | Flexible – as and when required.  |
| Contract details | Voluntary.  |
| Key responsibilities | * Represent JRC at community events.
* Raise awareness of JRC in the community.
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| Role description | **Represent JRC at community events*** Manage our stand at community events.
* Answer questions from the public about the charity and signpost where necessary.
* Assist with setting-up and taking down our stand.
* Assist with any other logistics around outreach events.
* Possibility of presenting on the charity at events with appropriate training.
* Keep up-to-date with any developments in the charity.

**Raise awareness of JRC in the community*** Help JRC raise awareness in the community by distributing posters, flyers etc. when required
* Identify opportunities for outreach and raising the profile of JRC.

**Promote JRC culture*** Have a solid understanding of the charity and be able to answer questions on it if required.
* Positively represent JRC at all times.
* Respect individuality, diversity and ethics in the community.
* Promote recovery model and recovery-based language.
* Make everyone who approaches you about the charity feel valued.
* Adhere to all policies including health and safety, confidentiality, safeguarding.
* Undertake any training.
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| Required skills / attributes | * A passion for Jersey Recovery College.
* This role would suit a student who has already undertaken a few of our courses.
* A passion for recovery in mental health and empowering people to achieve this.
* An understanding of the principles of co-production.
* Ability to work as part of a team.
* It would be desirable if you have, or would be willing to, attend a JRC course to understand the service more.
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